

	<p>Adults and Safeguarding Committee</p> <p>02 July 2014</p>
<p style="text-align: center;">Title</p>	<p>Business planning – corporate plan and medium term financial strategy 2015-20</p>
<p style="text-align: center;">Report of</p>	<p>Strategic Director for Communities</p>
<p style="text-align: center;">Wards</p>	<p>All</p>
<p style="text-align: center;">Status</p>	<p>Public</p>
<p style="text-align: center;">Enclosures</p>	<p>Appendix A: Policy and Resources Committee report on business planning</p> <p>Appendix B: Service information packs</p>
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Summary

A report was agreed by Policy and Resources Committee on the 10th June 2014 outlining the future financial challenge facing the Council, and the process whereby Council Committees will consider the response to this challenge, including the setting of savings targets for each committee. The extracts of this report relevant to Adults And Safeguarding Committee are set out in the main body of this report.

This report is recommending to Adults And Safeguarding Committee to:

- Note the financial target of £12.6m set by Policy and Resources Committee.
- Note the timetable of activity to develop priorities and savings proposals to report back to Policy and Resources Committee on 2 December 2014.
- Provide a report making recommendations on commissioning priorities and savings proposals to Policy and Resources Committee for consideration in the draft budget

and business plan.

Recommendations

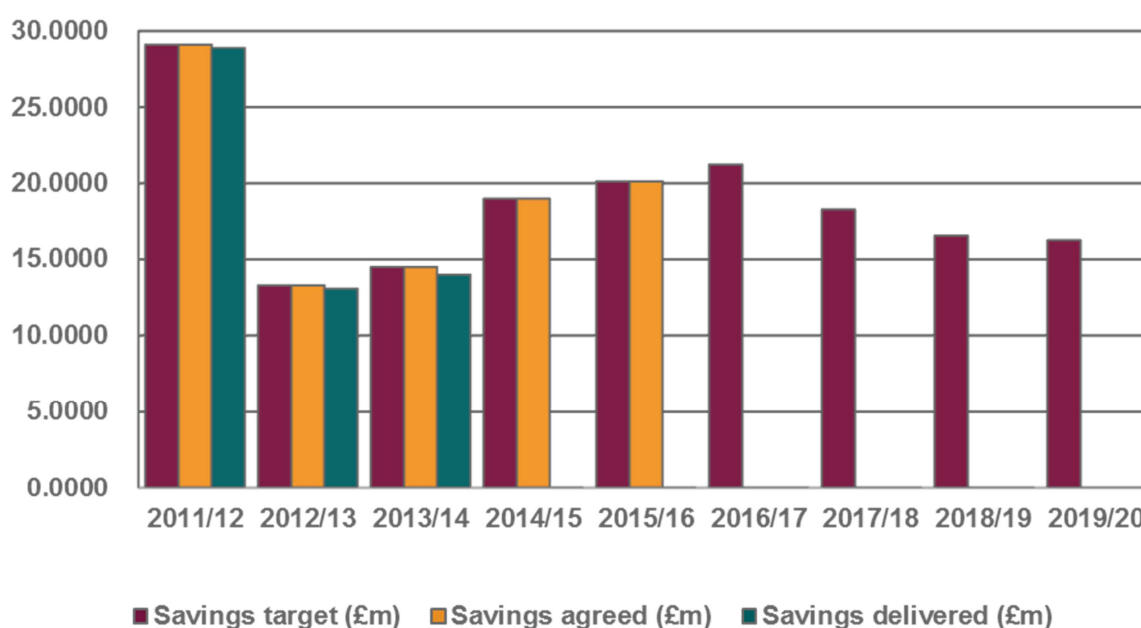
- 1.1 That Adults And Safeguarding Committee note the Policy and Resources Committee report as set out in Appendix A;**
- 1.2 That Adults and Safeguarding Committee note the savings target of £12.6m;**
- 1.3 That Adults and Safeguarding Committee agree to report back in the autumn with an agreed commissioning plan and savings proposals for inclusion in the Policy and Resources Committee meeting on 2 December 2014.**
- 1.4 That Adults and Safeguarding Committee note the service information packs included in Appendix B which provide some contextual information on budgets, past spend and performance data.**

1.2 Strategic Context

- 1.2.1 The financial position of local government is extremely challenging, despite recent improvements in the UK economy. Growth has been slower than originally projected at the 2010 Spending Review. When the coalition government first set its spending plans and deficit recovery programme, it was projected that the annual budget deficit would be eradicated by 2015. This target has been missed, and it is now expected to be in balance by 2018. Public sector debt as a % of GDP is not currently expected to start falling until 2016/17.
- 1.2.2 The government is committed to addressing the budget deficit primarily by cutting expenditure (80%) compared to increasing taxation (20%). Of the total £700bn annual government expenditure, approximately half of this is “non-departmental” spend, primarily welfare and pensions, which is driven by demand. Welfare expenditure has already been subject to significant cuts. Of the remaining “departmental” expenditure, over 50% of this is protected as it relates to the NHS, schools, defence equipment and overseas aid. Local government, along with transport, police, skills, universities and defence, sits in the remaining non-protected expenditure group. For this reason, a disproportionate level of cuts will continue to fall on local government until the end of the decade.
- 1.2.3 In spite of the on-going financial challenges, the Council continues to provide high quality services to residents. Resident satisfaction with the council has increased by 21% since 2010. Compared to 2010, residents think the council

is doing a better job, offering better Value for Money, is working to improve the local area, listening to concerns of local residents and responding quickly when asked for help. In addition, 91% of primary and 86% of secondary schools are rated as 'good' or 'excellent' by Ofsted – among the best performance in the country - and Adults and Children's services are recognised as 'excellent' by external inspectors. The Borough remains an attractive and successful place to live, with 87% of residents satisfied with their local area.

1.2.4 Over the period 2011-15, the Council has worked hard to reduce costs, cut waste, and improve efficiency. Over that period, a total of £75m of annual savings have been found in Council budgets. Tough decisions have been made over this time, including outsourcing support services, setting up joint ventures and shared service arrangements to reduce costs and/or increase income, and better managing demand for social care. Importantly however, the Council is only half way through a decade of austerity, and therefore further work needs to be done to balance the budget to 2020.



1.2.5 The Council's future regeneration programme will see £6bn of private sector investment over the next 25 years to ensure that the Borough remains an attractive place to live and do business. This will create around 20,000 new homes and up to 30,000 new jobs across the Borough.

1.2.6 Residents from across the Borough will continue to share in the benefits of growth, with increasing housing development leading to an increase in the tax base and, subsequently, lower Council tax bills for residents. During these challenging times, the Council does not want to increase financial the burden on families and individuals. This is why the Council

has frozen Council Tax from 2010-11 and 2013/14, and reduced Council Tax by 1% in 2014/15.

1.4 Priorities and spending review

1.4.1 The scale of the challenge is huge. Saving another £72m from the Council's annual budget will require a fundamental shift in the way public services are delivered. Such a scale of change will take time to deliver, and for this reason it is vitally important that the Council has a plan for the future, and this plan stretches not just a couple of years in advance, but for the next 5 years to 2020. As agreed in the budget report to Cabinet in July 2013, Council officers have undertaken a review of budgets, spending and potential opportunities to make further savings over the period 2016-20. This report was considered by Policy and Resources Committee on 10 June 2014 and is included in **Appendix A**.

1.4.2 The Priorities and Spending Review has been a process led by officers. It has been informed by public consultation, and officers have engaged with all three main political parties over the last 10 months. The report sets out options for committees to support in developing their responses to future budget challenges. It is important to note that no decisions on future budget savings are being made in this report, it merely provides information to theme committees to enable members to respond to the challenge.

1.4.3 The elements of the PSR report relevant to Adults and Safeguarding Committee are as follows:

1.4.4 The Adults and Safeguarding Committee will have oversight of how the council delivers adult social care through the Adults and Communities Delivery Unit. As the council's largest internal Delivery Unit, with a total revenue budget of £82 million¹ (30% of the council's total budget), a significant proportion of savings will need to be found from within the Adults and Communities Delivery Unit in order for the council to close the gap in its total budget.

1.4.5 The PSR has identified scope to make organisational efficiency savings of approximately £4.7 million by 2019/20 through a range of measures, including:

- A 10% reduction in workforce spending by 2019/20 (2.5% a year from 2016/17 to 2019/20), in order to save £1.5 million. Savings will be achieved by increasing workforce productivity, reviewing Terms and Conditions and reducing layers of management within the Adults and Communities Delivery Unit.

¹ 2015/16 Medium Term Financial Strategy

- Savings of approximately £2.6 million by 2019/20 by re-procuring key contracts, bearing down on external suppliers and improving contract management to drive down costs.

1.4.6 Around £79 million is spent by the council each year on adult social care costs, which includes spending on personal budgets for care and support, domiciliary care and equipment to support people in their own homes, as well as residential and nursing care placements. It is the council's ambition to support more people with care and support needs to remain in their own community and home for as long as possible, to improve their quality of life and to reduce demand on high cost residential care placements.

1.4.7 The PSR has identified the opportunity for savings of approximately £6.9 million by 2019/2020 through measures to target support and develop a wider range of housing options for residents with dementia and learning disabilities - and their families – which allows them to live at home for longer and support themselves more.

1.4.8 Similarly, the PSR has identified further savings opportunities totalling £1m through integrated working with the NHS and redesigning services to ensure that older people receive co-ordinated, joined up care services that reduce duplication and better anticipate and respond to their needs.

1.4.9 Summary:

- The PSR has identified options to increase the financial benefit to the council by approximately £12.6 million in the Adult and Safeguarding Committee's area of responsibility area, through the following means:

Improving organisational efficiency, including:	Approximately £4.7 million
<ul style="list-style-type: none"> • Measures to improve workforce productivity, review of Terms and conditions and reducing management overheads within the council's Adults and Communities Delivery Unit. 	
<ul style="list-style-type: none"> • Re-procuring key contracts and improving contract management to drive down contract and supplier costs. 	
Reducing demand and promoting independence, including:	Approximately £6.9 million
<ul style="list-style-type: none"> • Measures to help older people with dementia live at home for longer, reducing the demand for social care services. 	

<ul style="list-style-type: none"> • More effective, targeted support to younger people with learning difficulties to support their growth into early adulthood. 	
<ul style="list-style-type: none"> • Ensuring individuals eligible for adult social care get the right level of support and that more flexible and personal support options are available. 	
<ul style="list-style-type: none"> • Increasing disabled facilities grants and housing adaptations to allow people to live at home for longer, reducing the demand for social care services, and building more extra care housing. 	
Redesigning services, including:	Approximately £1.0 million
<ul style="list-style-type: none"> • Integrating service provision and commissioning so that conditions associated with frail elderly residents are managed and supported more effectively. 	
TOTAL	Approximately £12.6 million

In addition, the remaining savings gap identified in the policy and resources report has yet to be allocated but may well present a further challenge to this committee.

1.5 Commissioning Plans and the Corporate Plan

1.5.1 The Corporate Plan is the overarching strategic document for the Council, setting out its commissioning priorities and objectives. The latest Corporate Plan which covers the period 2014-15 to 2015-16 was published in April 2014 and has been revised to reflect the new freedoms offered by the Localism Act.

1.5.2 Following the local elections in May, and the formation of a new administration, the corporate plan needs to be updated. Following the creation of the new committee system, there is an opportunity for these committees to set the future direction of the Council. It is therefore proposed that theme committees agree commissioning plans for the period 2015-20, which will be reported back to Policy and Resources Committee in December 2014 as part of a refreshed corporate plan.

1.5.3 The tone of the corporate plan will be guided by an overall narrative of Barnet being a place:

- Of **opportunity**, where people can expect a **good quality of life**;
- Where **opportunity is shared** and **fairness** is the priority;
- Where **responsibility is shared** through a new deal with residents; and
- Where **services will be transformed** by a smaller, smarter public sector.

1.8 Capital Programme

1.8.1 The medium term financial strategy includes provision for future capital expenditure on Council priorities through to 2020. It is important to note that some priorities, such as school places, are funded in full to the end of the decade. Other priorities, such as housing, investment in roads and pavements, and rolling/cyclical programmes of maintenance, will need to be considered for 2016-20. Detail of the additional capital requirements for the Council is set out in the Priorities and Spending Review report. Theme committees should consider their capital requirements as part of their budget proposals and agree these by November for inclusion in the draft budget report to Policy and Resources committee in December 2014.

1.9 Timetable

1.9.1 Theme committees will be supported by officers throughout the summer and autumn to develop their response to these targets, agree a package of proposals by November, to enable a draft medium term financial strategy for the Council to be set by Policy and Resources Committee in December 2014.

- **June:** Budget and business planning process commences. Each theme committee receives a report on the budget and business planning process, the budget envelope to 2020, and a summary of potential savings opportunity. Each Committee is asked to develop commissioning priorities and proposals to inform a new Corporate Plan, commissioning strategy for the Committee, and savings proposals.
- **October – November:** Each theme committee to agree draft commissioning priorities and savings proposals, for submission to Policy and Resources Committee in December.
- **December:** Policy and Resources Committee (2 December)

1.10 Consultation

1.10.1 Consultation has already commenced to enable the Council to plan for the future, and will continue as options set out in this report are considered further. Consultation follows three broad phases:

- a) Phase 1 – Citizens' panels and focus groups have targeted service users, businesses and some protected characteristic groups to gauge residents' views about local services and priorities.
- b) Phase 2 – the "call for evidence" is on-going. This has involved online channels, asking local and national commentators and stakeholders for views

on how we meet future challenges, and ensures this thinking is informed by best practice. It was suspended in purdah, and re-opened on 27th May. The findings of phases 1 and 2 will be shared through theme committees in July to inform decision making.

- c) Phase 3 – consultation on specific savings proposals will commence as they are formulated. Theme committees will run consultation on groups of ideas over the summer/autumn to inform proposal development. Individual consultation on specific proposals will take place following agreement of a draft medium term financial strategy and corporate plan at Policy and Resources committee in December.

2. REASONS FOR RECOMMENDATIONS

- 2.1 As set out in the report above, local government is facing significant cuts in funding which will require a fundamental change to the way services are delivered by 2020. Such a scale of change takes time to deliver, and for this reason it is vitally important that the Council has a plan for the future, and this plan stretches not just a couple of years in advance, but for the next 5 years to 2020. As agreed in the budget report to Cabinet in July 2013, Council officers have undertaken a review of budgets, spending and potential opportunities to make further savings over the period 2016-20. Policy and Resources Committee on 10 June 2014 agreed the future business planning process and savings targets for theme committees. This report takes this process forward.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 This report in itself does not ask that members make any decisions on specific savings options; rather it sets out a process for engaging all members and theme committees in the development of budget proposals for the period up to 2020.

4. POST DECISION IMPLEMENTATION

- 4.1 Following approval of these recommendations, theme committees will consider the development of commissioning plans and savings proposals to meet the targets in this report. These committees need to be in a position to recommend commissioning plans and draft budget proposals to Policy and Resources Committee on 2 December for consultation.

5. IMPLICATIONS OF DECISION

5.1 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.1.1 This report covers the Council's MTFs and annual business planning process. In March 2014, the Council set a two year MTFs covering the period 2014-15 to 2015-16. Following the local elections in May, and the formation of a new administration for Barnet Council, this report sets out the process for re-

defining the corporate plan and priorities, and the process for setting a budget and medium term financial strategy extending through from 2016 through to 2020.

- 5.1.2 In addition to continued austerity, demographic change and the resulting pressure on services poses a significant challenge to the Council. The organisation is facing significant budget reductions at the same time as the population is increasing, particularly in the young and very old. Given that nearly two thirds of the Council's budget is spent on Adult Social Care and Children's Services, this poses a particular challenge as these services are predominantly 'demand led'. There will also be costs related to infrastructure development. The annual allocation of New Homes Bonus funding is allocated to the infrastructure reserve as a contribution towards these costs.

5.2 Legal and Constitutional References

- 5.2.1 All proposals emerging from the business planning process be considered in terms of the Council's legal powers and obligations (including, specifically, the public sector equality duty under the Equality Act 2010 and its statutory duties under current community care legislation and the Care Act 2014 when its provisions come into force) and, where appropriate, mechanisms put into place to ensure compliance with legal obligations and duties and to mitigate any other legal risks as far as possible.
- 5.2.2 Constitution, Part 3, Responsibility for Functions – Section 3: The Adults and Safeguarding Committee has within its Terms of Reference the following:
- To be responsible for those powers, duties and functions of the Council in relation to Adults and Communities including the following specific functions:
 - Promoting the best possible Adult Social Care services

5.3 Risk Management

- 5.3.1 The Council has taken steps to improve its risk management processes by integrating the management of financial and other risks facing the organisation. Risk management information is reported quarterly to the Board and to Committees and is reflected, as appropriate, throughout the annual business planning process.
- 5.3.2 Previous budget setting reports have referred to risks in respect of future spending cuts for Local Government. In December, the Government confirmed spending totals for Councils for 2014/15 and 2015/16. This announcement also indicated that austerity is likely to continue until the end of the decade. Current modelling suggests that this is likely to equate to further annual reductions of between £15m and £20m to the Council's budget. For this reason, it is important that the Council continues to be prudent with its use of reserves and contingency to mitigate future cuts.
- 5.3.3 The challenges set out in this report require fundamental change in the way Council services are delivered, which impacts on the human resources of the

organisation and related policies and practices. This process will be managed in conjunction with Trade Unions and staff.

5.4 Equalities and Diversity

5.4.1 Equality and diversity issues are a mandatory consideration in the decision-making of the Council. This requires elected Members to satisfy themselves that equality considerations are integrated into day to day business and that all proposals emerging from the finance and business planning process have properly taken into consideration what impact, if any, there is on any protected group and what mitigating factors can be put in train.

5.4.2 The projected increase in the borough's population and changes in the demographic profile will be key factors that need to be considered when determining both the corporate strategy and service responses. Both of these need to also reflect the aspirations and contributions of current residents

5.4.3 Similarly, all human resources implications will be managed in accordance with the Council's Managing Organisational Change policy that supports the Council's Human Resources Strategy and meets statutory equalities duties and current employment legislation.

5.5 Consultation and Engagement

5.5.1 As set out above – see section 1.10.

6. BACKGROUND PAPERS

6.1 None